

ROLE TITLE

Role Overview

PURPOSE

The purpose of this role is to ensure that all products are packaged according to correct weights, are labelled and packaged appropriately for despatch.

This role is essential to the company because quality is paramount to us and as such all products must be packed and presented to a superior standard. The position is essential to continue our mission to be Australia's leading confectionery company with the highest standards of products and service available.

REPORTING LINES

This role reports directly to the Operations Manager

KEY RESPONSIBILITIES

The key responsibilities of this role are:

- To pack products into a variety of packaging mediums.
- To work as part of the lollipop team in the manufacturing process
- To complete labelling and packing of products as directed in company standards.
- To clean the packing work area and all equipment
- To Maintain company hygiene and health standards.
- To operate a variety of packaging equipment.

Selection Criteria

SKILLS AND ATTITUDE

Important skills and attitudes to be effective in this role include:

- Ability to communicate – strong verbal skills required
- Attention to detail
- Willingness to learn
- Willingness to share knowledge, ideas and suggestions
- Use a logical approach
- Fast hand speed
- Excellent work ethic

KNOWLEDGE AND EXPERIENCE

Important Knowledge and experience to be effective in this role include:

- Work in the food industry highly regarded
- Good understanding of hygiene and safety
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